



Ministero
per i Beni e le Attività Culturali

IL CONSIGLIERE DIPLOMATICO DEL MINISTRO

pe diffusione

MBAC-UDCM
ARCHGAB
Prot. n°: 0015767
Data: 29/08/2008
Cl. 13.00.00/15 4

Al Segretariato Generale
S E D E

MINISTERO PER I BENI E LE ATTIVITA' CULTURALI SEGRETARIATO GENERALE
- 1 SET. 2008
Prot. N° <u>10612</u>
Class. <u>01.08.05/5</u>

OGGETTO : Segnalazione di posto apicale vacante presso l'IUE

Si trasmette, per la cortese diffusione all'interno dell'Amministrazione, la nota inviata dal Ministero degli Affari Esteri, concernente la pubblicità del posto di Presidente dell'Istituto Universitario di Firenze.


Patrizio Fondi

MINISTERO PER I BENI E LE ATTIVITA' CULTURALI
- 1 SET 2008
IL SEGRETARIO GENERALE

[Handwritten mark]

Simone Di Rocco



Ministero degli Affari Esteri

DIREZIONE GENERALE PER LA PROMOZIONE E LA
COOPERAZIONE CULTURALE
Ufficio III

Codice Mittente: 266/

0291432

Roma,
26-08-2008

Posizione:

--	--	--	--	--	--

URGENTE
SCODERZ 819
INVITARE A
Segretario Generale / per
diffusione
all'interno
MIAC

Oggetto: Segnalazione di posto apicale vacante presso l'IUE

URGENTE VIA TELEFAX

TELESPRESSO indirizzato a:

Ministero della Pubblica Istruzione dell'Università e della Ricerca,
Ufficio del Consigliere Diplomatico **Fax No. 0658492033**

Fax No. 0658496007

Ministero per i Beni e le Attività Culturali
Ufficio del Consigliere Diplomatico **Fax No.: 06.6790426**

Ministero delle Comunicazioni
Ufficio del Consigliere Diplomatico **Fax No. 0654449420**

E p.c.

Rappresentanza Permanente d'Italia presso le OO.II
Vienna **Fax n. +431535162935**

Rappresentanza Permanente d'Italia presso l'OSCE
Vienna **Fax n. + 4317182390**

Ministero dello Sviluppo Economico **Fax No.0647052479**

Ministero Affari Esteri
DGPC, Segreteria - Sede **Fax No.: 06.3222734**

DGRO, Uff. V - Sede **Fax No.: 06 3691- 6007**

Lo European University Institute ha messo in pubblicità il posto di Presidente dell'Istituto Universitario Europeo con sede a Firenze.

Il mandato dell'attuale Presidente dell'Istituto, Prof. Yves Mény, scadrà a dicembre 2009.

La procedura di selezione del Presidente è regolata dalla Decisione del 9 dicembre 2004 n.14/04 del Consiglio Superiore dell'Unione Europea.

- 2 -

Si allegano una copia della Decisione sulla procedura, la composizione dei due Comitati e la bozza dello scadenario stabilito dall'UE per le operazioni di selezione.

Il Bando che descrive il profilo della posizione in questione e ogni informazione utile, è rintracciabile sul sito dell' IUE all'indirizzo www.iue.it

Nel segnalare che il termine ultimo per la presentazione delle domande è l'8 settembre p.v., si sarà grati per ogni passo che potrà essere compiuto al fine di rendere nota la presente a tutti i potenziali interessati.

Per il Capo Ufficio
Lore Lorenzini

EUROPEAN UNIVERSITY INSTITUTE

High Council Decision 14/04
of 9 December 2004

establishing the procedures for the selection of the Principal of the EUI

THE HIGH COUNCIL,

- Further to Article 4 of the 1992 Convention Revising the Convention Setting Up a European University Institute, which replaces Article 7(3) of the Convention Setting Up a European University Institute,
- Resolved to give effect to the decision of the High Council of December 2003, taken in light of the Report of the High Council's Working Group on Governance of November 2003,

Has adopted the following arrangements for co-operation between the High Council and the Academic Council in the procedure for the selection of the Principal.

The Appointment Schedule

Article 1

The timing of the appointment process is of the utmost importance in ensuring the effective continuity of the office of Principal. Not less than 20 months before the expiry of the mandate of the serving Principal the new appointment process should begin. Once their composition has been determined, the Search Committee and the Selection Committee should aim so far as is possible to complete their tasks within six months, at which point the Selection Committee should be in a position to make a proposal to the High Council. The successful candidate should, therefore, be informed of the decision of the High Council in sufficient time to allow him/her to make the necessary arrangements for leaving his/her current position and to prepare his/her resettlement in Florence.

General Procedure

Article 2

The appointment of the Principal follows a two stage procedure, comprising a Search phase and a Selection phase. The Chairs of the Search Committee and the Selection Committee, appointed in accordance with Arts. 3 and 7 respectively, should co-ordinate their plans on the occasion of the session of the High Council at which the composition of the two committees is settled so as to ensure that, in accordance with Art. 1, so far as is possible the overall duration of the process of search and selection does not exceed 6 months.

Search phase

Article 3

The first stage of the two stage procedure shall be termed the Search phase. The task of searching for suitable candidates is conferred upon a Search Committee, composed of 2 members of the High Council, 2 members of the Academic Council and 2 members external to the Institute, at least one of whom should be an academic of international reputation.

The members of the High Council shall be the immediate past chair and his/her predecessor, or, in the event of one or both these not being available, such other member(s) as the High Council may choose.

In order to select the 2 members of the Academic Council, Departments shall be invited to submit to the Bureau names of members of the Academic Council whom they consider appropriate to serve on the Committee. On the basis of these submissions, the Bureau, meeting under the chairmanship of the Head of Department or Centre with the longest service at the Institute, shall propose 4 names to the Academic Council, which in a special session under the same chair shall decide on these names by majority vote.

The 2 external members shall be nominated by the High Council upon a proposal from the Chairman of the High Council following consultations with the members of the High Council as well as the Academic Council. For the nomination of the academic(s) of international reputation, the Academic Council shall forward a list of names to the chair of the High Council, which the latter will take into consideration as much as possible.

The Search Committee will be presided over by the immediate past chair of the High Council, or failing him/her, his/her predecessor.

Article 4

The Search Committee shall:

- (a) consult both inside and outside the Institute on the desired qualifications for the position of Principal, and, in particular, shall invite formal submissions on this matter from the Heads of Departments and Centres, the Academic Council and the researcher representatives;
- (b) draw up a profile for the position and assume responsibility for advertisement and search both inside and outside the Institute, including, where deemed appropriate, the issuing of invitations to suitable candidates to apply;
- (c) At the conclusion of the initial search, draw up a short-list of between six and ten persons whom it deems worthy of consideration in depth for the position of Principal. The names should not be in rank order, nor should any observations be made on the absolute or relative merits of the persons included in the list of candidates.
- (d) Send the list of candidates to the Chair of the Selection Committee.

Selection phase

Article 5

The second stage of the two tier process shall be termed the Selection phase. The task of selecting a preferred candidate is conferred upon a Selection Committee composed of 2 members of the High Council, 2 members of the Academic Council as well as 2 members external to the Institute at least one of whom should be an academic of international reputation.

The members of the High Council shall be the current chair and his/her immediate successor.

In order to select the 2 members of the Academic Council, Departments shall be invited to submit to the Bureau names of members of the Academic Council whom they consider appropriate to serve on the Committee. On the basis of these submissions, the Bureau, meeting under the chairmanship of the Head of Department or Centre with the longest service at the Institute, shall propose 4 names to the Academic Council, which in a special session under the same chair shall decide on these names by majority vote.

The 2 external members shall be nominated by the High Council upon a proposal from the Chairman of the High Council following consultations with the members of the High Council as well as the Academic Council. For the nomination of the academic(s) of international reputation, the Academic Council shall forward a list of names to the chair of the High Council, which the latter will take into consideration as much as possible.

No members of the Search Committee are eligible to sit on the Selection Committee.

The Selection Committee will be presided over by the current Chair of the High Council.

Article 6

The Selection Committee shall evaluate each of the candidates on the list provided by the Search Committee. It shall proceed to interview such candidates as it deems fit. At any stage of its deliberations it may seek such references or other information concerning the candidates as it deems necessary.

Article 7

Upon concluding its deliberations, the Selection Committee shall make a recommendation to the High Council of one name. No recommendation may be made unless the candidate is supported by at least four members of the Selection Committee.

Article 8

After informal consultations with the Academic Council, the High Council shall decide either to accept or to reject the recommendation of the Selection Committee. Acceptance by the High Council of the recommendation of the Selection Committee requires the decision to be carried by a qualified majority vote.¹

Article 9

In the event of the High Council rejecting the candidate proposed by the Selection Committee, or in the event of a successful candidate declining the offer of the position of Principal, the Selection Committee shall reconvene and, where it is able to do so, recommend another candidate for the consideration of the High Council. Should this second candidate fail to be accepted by the High Council or decline the offer, the entire process of search and selection must recommence.

Article 10

The following persons are not eligible to apply for the post of Principal:

- (a) current members of the High Council
- (b) all members of the Search Committee and Selection Committee established to select the Principal.

Article 11

The Secretary General shall provide assistance to both the Search and Selection Committees.

¹ As defined in Art. 6(7) of the Convention Setting Up a European University Institute, as amended

Renewal of Serving Principal

Article 12

Where a serving Principal completes his/her first term of office of five years, he/she is eligible for renewal for a further three years. If a serving Principal wishes to be considered for renewal, he/she must notify the High Council and Academic Council of his/her intention at least 21 months before the end of his/her first term of office.

Article 13

Where, in accordance with Art. 12, a serving Principal notifies his/her wish to be considered for renewal, the Academic Council must formulate its opinion on the matter in a special session chaired by the Head of Department or Centre with the longest service as a professor of the Institute, which special session should be held at the meeting of Academic Council immediately following notification by the serving Principal. Academic Council must notify the Chair of High Council of its duly formulated opinion as soon as possible. The renewal of the Principal for a second term requires a unanimous decision by the High Council, having taken due account of the opinion formulated by the Academic Council.

Article 14

Where a serving Principal does not wish to be considered for renewal, or where the High Council decides against renewal, the appointment procedure for a new Principal (as set out in Arts. 1-11) shall commence as soon as possible.

Done at Florence, 9 December 2004

For the High Council

The President



Friedrich FAULHAMMER

Search Committee

High Council members: Rolf Hoijer (Chair) (Dept of Educ. and Research, Sweden)
Sakari Karjalainen (Med. Science, Finland)

Academic Council members: Giancarlo Corsetti (Economics, Italy)
Adrienne Héritier (Politics, Switzerland (French))

External members: Renate Mayntz (Sociology, Germany)
Marek Safjan (Law, Poland)

Selection Committee

High Council members: Ivor Crewe (Chair), (Politics, UK)
Xavier Demoulin (Director General, Coordination and European Affairs, Belgium)

Academic Council members: Ulrich Petersmann (Law, Germany)
Antonella Romano (History, France)

External members: Andreu Mas-Colell (Economics, Spain)
Brigid Laffan (Politics, Ireland)

Draft planning Presidential selection

December 3	Informal contacts in Strategic Review Group (UK, S & Fin)
December 14	Meeting with HC chairs (S, Fin, UK & B) to approve planning
Jan 16	Academic Council information (procedure and planning)
Febr 15	Deadline proposals and suggestions profile & members (internal and external) for the search and selection committees from departments to EC (art2)
Febr 27	EC proposal search and selection committees members to AC (2 x 4 names)
March 12	AC decision on composition search and selection committees Proposal externals and mandate to negotiate with Chair HC
May/June	Written procedure on composition of search and selection committees
.....	
June 6	HC meeting
June 9/18	Contacting external members Approval of profile
July 5/6	Publication profile in the Economist/ THES and professional websites
September 5	Deadline applications
September 8	Circulation of applications by email
September 22	Meeting Search Committee: Preselection/shortlisting
October 16/17	Interviews by Selection Committee and formulation of proposal
Oct/November	Consultion HC – AC
November 3	Decision selection committee (written procedure if possible)
December 12	Decision HC