



*Ministero per i Beni e le Attività Culturali*  
*Dipartimento per la Ricerca, l'Innovazione e l'Organizzazione*  
Servizio I

CIRCOLARE n. 172/2006

*Prot. n. 11604 D. 02.02.04/1.26*

*Roma* 19 SET. 2006

A tutti i Capi Dipartimento  
A tutti i Direttori Generali  
A tutti i Direttori Regionali  
A tutti i Direttori degli Istituti  
Centrali e Periferici  
Al Consigliere Diplomatico del  
Ministro

*Oggetto:* - UNESCO Vacanza di posti

Si trasmettono, per opportuna conoscenza, le note del 7 settembre 2006, del Ministero degli Affari Esteri – Direzione Generale per la Promozione e la Cooperazione Culturale – ufficio III, protocolli n. 297 e 298, concernenti l'oggetto.

IL DIRETTORE DEL SERVIZIO  
*Raffaele Sassano*



*Ministero degli Affari Esteri*

(DIREZIONE GENERALE PER LA PROMOZIONE E LA  
COOPERAZIONE CULTURALE

Ufficio III  
(fax in trasmissione +39-06-36917178)

Codice Mittente: 266/ 297

Pp. 3 (inclusa copertina)

Roma, 07.09.2006

(data e numero di protocollo)

Posizione:

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**Oggetto:** UNESCO – Vacanza per il posto di Direttore del Settore della Comunicazione e dell'Informazione (D1).

**Mittente:** Cons. Adolfo Barattolo

**Riferimenti:**

**FAX a:** **Ministero dell'Istruzione**  
Ufficio del Consigliere Diplomatico **Fax No.: 06.58492033**

Direzione Generale per gli Affari Internazionali  
dell'Istruzione Scolastica **Fax No.: 06. 58493381**

**Ministero Università e Ricerca**  
Segreteria Capo di Gabinetto **Fax No.: 06.5926146**

Direzione Generale per il Coordinamento e lo Sviluppo  
Della Ricerca **Fax No.: 06.58497153**

Direzione Generale per le Strategie e lo Sviluppo  
dell'Internazionalizzazione della Ricerca Scientifica e Tecnologica  
**Fax No.: 06.58497756**  
**Fax No.: 06.58497522**

**Ministero delle Riforme e Innovazioni nella P.A.**  
Ufficio del Consigliere Diplomatico **Fax No.: 06.84563299**

**Ministero delle Comunicazioni,**  
Ufficio del Consigliere Diplomatico **Fax No.: 06.54449420**

**Ministero dell'Ambiente,**  
Ufficio del Consigliere Diplomatico, **Fax No.: 06.57288325**

**Ministero per i Beni e le Attività Culturali**  
Ufficio del Consigliere Diplomatico **Fax No.: 06.6790426**

**Commissione Nazionale Italiana per l'UNESCO,**  
Roma **Fax No.: 06.6876429**

Alleg.  
N.

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e, p.c.,

**DGPC, Segreteria - Sede**

**Fax No.: 06.3222734**

**DGPE, Uff. V - Sede**

**Fax No.: 6007**

**Rappresentanza permanente d'Italia presso l'UNESCO**

Parigi.

**Fax No.: 00331.45664178**

Il Segretariato dell'UNESCO ha di recente messo in pubblicità il posto di Direttore dell'Ufficio della Società dell'Informazione (D1) del Settore della Comunicazione e dell'Informazione, con sede a Parigi.

Si tratta di un posto di livello apicale di rilievo all'interno dell'Organizzazione, per il quale la scheda descrittiva ed il modulo di domanda sono rintracciabili sul sito Internet dell'Organizzazione, alla voce [www.unesco.org/per/vacancies/sc123.pdf](http://www.unesco.org/per/vacancies/sc123.pdf)

Nel segnalare che il termine ultimo per la presentazione delle domande è il 31.10.2006, si sarà grati per ogni passo che potrà essere compiuto al fine di segnalare idonei candidati.





## United Nations Educational, Scientific and Cultural Organization

### Director (D-1) Information Society Division Communication and Information Sector

#### Main responsibilities

Under the authority of the Assistant Director-General for Communication and Information, the incumbent of the post will be responsible for the planning, implementation and evaluation of the strategy, regular programme activities and extrabudgetary projects of the Information Society Division in its pursuit to foster the development of policies, capacities and tools for universal access to information and knowledge for development taking into account *inter alia* the decision of the World Summit on the Information Society.

This will include providing intellectual, strategic and operational leadership of the Information Society Division; serving as the Secretary of the Intergovernmental Council for the Information for All Programme, ensuring the management of the staff of the Information Society Division and establishing appropriate

communication procedures, and information and knowledge management structures of the Information Society Division, including providing intellectual and strategic leadership for the development of the web services of the Communication and Information Sector.

The incumbent will work closely with Member States, United Nations agencies, regional and international intergovernmental and non-governmental organizations, universities, research centres, the private sector and other relevant institutions. He/she will also collaborate closely with UNESCO's Advisers for Communication and Information in its various Field Offices and with the Organization's other programme sectors to ensure consistent strategy and action regarding information and knowledge for development.

#### Qualifications and experience

- Advanced university degree (preferably doctorate) in information science, communication or social science;
- Postgraduate training in information and knowledge management;
- Extensive professional experience (at least 15 years) in the fields covered by the Information Society Division at the international level;
- Recognized experience in leadership and proven ability in planning and managing international programmes in the fields covered by the Information Society Division (at least five years);

- Recognized experience to manage, lead and motivate a large and diversified body of staff in a multicultural environment (at least five years);
- Excellent command of written and spoken English or French – the two working languages of UNESCO's Secretariat – with excellent drafting ability in one of them, and a good command of the other language; knowledge of another official language (Arabic, Chinese, Russian or Spanish) would be an asset.

#### Competencies

The successful candidate should have proven competency to:

- Lead and motivate teams in a multicultural environment;
- Communicate effectively and persuasively, orally and in writing;

- Participate effectively in high-level negotiations with internal and external partners;
- Establish plans and priorities and implement them effectively;
- Demonstrate a high degree of information literacy.

#### Terms and conditions

The post is at grade D-1 common to the United Nations system, with a salary composed of base salary and post adjustment, which, at the present dollar exchange rate, totals approximately US \$143,300 (with dependants) or US \$132,480 (without dependants) per annum, exempt from taxation. In

addition, UNESCO offers an attractive benefits package, including 30 days annual vacation, home travel, education grant for dependent children, pension plan and medical insurance. Please note that UNESCO is a non-smoking Organization.

#### How to apply:

Candidates wishing to apply for this post should do so through the following website: <http://www.unesco.org/employment>

Candidates without easy access to the internet may, exceptionally, apply by mail, by sending a full curriculum vitae in English or French, preferably on the official UNESCO curriculum vitae form, showing their nationality, date of birth and gender, to:

Chief, Recruitment and Staffing Section, Bureau of Human Resources Management,  
UNESCO, 7 Place de Fontenay 75352 Paris 07-SF, France.

Applications should reach UNESCO before 31 October 2006. Please quote post number "CI-335"

THERE IS NO APPLICATION, PROCESSING OR OTHER FEE AT THIS OR AT ANY STAGE OF THE PROCESS

Applications from qualified women candidates are encouraged, as are applications from under- or non-represented Member States.



*Ministero degli Affari Esteri*

DIREZIONE GENERALE PER LA PROMOZIONE E LA  
COOPERAZIONE CULTURALE

Ufficio III

(fax in trasmissione +39-06-38917178)

Codice Mittente: 266/ 298

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**Oggetto:** UNESCO – Vacanza per il posto di Direttore dell'Ufficio delle Industrie Culturali e Creative del Settore cultura (D1).

**Mittente:** Cons. Adolfo Barattolo

**Riferimenti:**

FAX a:

**Ministero per i Beni e le Attività Culturali**  
Ufficio del Consigliere Diplomatico  
Fax No.: 06.6790426

**Ministero dell'Istruzione**  
Ufficio del Consigliere Diplomatico Fax No.: 06.58492033

Direzione Generale per gli Affari Internazionali  
dell'Istruzione Scolastica Fax No.: 06. 58493381

**Ministero Università e Ricerca**  
Segreteria Capo di Gabinetto Fax No.: 06.5926146

Direzione Generale per il Coordinamento e lo Sviluppo  
Della Ricerca Fax No.: 06.58497153

Direzione Generale per le Strategie e lo Sviluppo  
dell'Internazionalizzazione della Ricerca Scientifica e Tecnologica  
Fax No.: 06.58497756  
Fax No.: 06.58497522

**Commissione Nazionale Italiana per l'UNESCO,**  
Roma Fax No.: 06.6876429

e, p.c.,

**DGPC, Segreteria - Sede** Fax No.: 06.3222734

**DGPE, Uff. V - Sede** Fax No.: 6007

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Si tratta di un posto di livello apicale di rilievo all'interno dell'Organizzazione, per il quale la scheda descrittiva ed il modulo di domanda sono rintracciabili sul sito Internet dell'Organizzazione, alla voce [www.unesco.org/per/vacancies/sc123.pdf](http://www.unesco.org/per/vacancies/sc123.pdf)

Nel segnalare che il termine ultimo per la presentazione delle domande è il 31.10.2006, si sarà grati per ogni passo che potrà essere compiuto al fine di segnalare idonei candidati.





## United Nations Educational, Scientific and Cultural Organization

### Director (D1) Division of Creativity and Cultural Industries Culture Sector

#### Main responsibilities

Under the authority of the Assistant Director-General for Culture, the incumbent shall be responsible for the overall formulation, planning, execution and evaluation of the programme of the Division. This will include the promotion of an environment which is conducive to the flourishing of creativity and creative industries, the promotion of and support to artists' creation, the promotion and protection of their social status and the protection of copyright, notably through the monitoring and the implementation of all standard-setting instruments in the domains of creativity and cultural industries adopted under UNESCO's auspices; the formulation of policies in the field of arts, creativity and cultural industries including capacity-building and training of specialized personnel as well as fostering the development of international networks of professionals in this domain. The incumbent will cooperate closely with United Nations system organizations and with

other programme sectors of the Organization, in order to ensure a coherent strategy and action, including the promotion of international professional cooperation and exchange of technical and scientific information and public awareness of the importance of creativity and cultural industries for sustainable development.

He/she will also coordinate operational activities, mobilize funds for the implementation of the programme of the Division, including with regard to the management of the *International Fund for the Promotion of Culture* (IFPC), while maintaining close relations with other institutions working in these fields, such as governmental and non-governmental organizations, research institutes, governmental bodies and academic institutions.

#### Qualifications and experience

- Advanced university degree(s), preferably PhD or equivalent, in field(s) relevant to the arts, creativity and cultural industries or commensurate relevant professional experience.
- At least 10 years' experience in senior executive positions, preferably at international level, and proven managerial ability.
- Basic computer skills.

- Excellent command of written and spoken English or French and good command of the other language. Knowledge of other working languages of the General Conference (Spanish, Chinese, Russian and Arabic) would be an advantage.

#### Competencies

The successful candidate should be able to:

- Manage, lead and evaluate the work of the Division's staff in a multicultural environment;

- Communicate effectively and persuasively, both orally and in writing;
- Establish plans and priorities and implement them effectively.

#### Terms and conditions

The post is at grade D-1 common to the United Nations system, with a salary composed of base salary and post adjustment, which, at the present dollar exchange rate, totals approximately US \$143,300 (with dependants) or US \$132,480 (without dependants) per annum, exempt from taxation. In

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Chief, Recruitment and Staffing Section,  
Bureau of Human Resources Management,  
UNESCO, 7 Place de Fontenay 75352 Paris 07-SP, France.

Applications should reach UNESCO before 31 October 2006. Please quote post number "CLT-079"

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